

No.: 02/2024/BB-DHDCD

**SHAREHOLDERS VOTE COUNTING MINUTES
BY SOLICITATION OF WRITTEN OPINION IN 2024
POWER ENGINEERING CONSULTING JOINT STOCK
COMPANY 4**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on 17th June 2020;
- Pursuant to the Charter of Power Engineering Consulting Joint Stock Company 4;
- Pursuant to the Resolution No. 866/NQ-HĐQT dated 16th October 2024 on collecting shareholder's written opinion of Power Engineering Consulting Joint Stock Company 4;
- Pursuant to the Shareholders' written opinion form regarding amendment of the Plan to pay 2023 dividends in cash of Power Engineering Consulting Joint Stock Company 4.

Today, at 14:00 on 26th October 2024, at the Headquarters of Power Engineering Consulting Joint Stock Company 4, Board of Directors of Power Engineering Consulting Joint Stock Company 4 conducted the counting of shareholders' votes under the witness of Representatives of Board of Supervisors and shareholders as follows:

A. Company information:

Company's name: Power Engineering Consulting Joint Stock Company 4.

Headquarters: 11 Hoang Hoa Tham - Nha Trang city - Khanh Hoa province.

Business Registration Certificate No.: 4200385474 granted by the Department of Planning and Investment of Khanh Hoa province for the first time on 1st August 2007; registered for 20th amendment on 26th June 2023.

B. Participants:

❖ Vote counting committee:

1. Mr. Le Cao Quyen

Position: Chairman of the Board

- | | |
|-------------------------|-------------------------------|
| 2. Mr. Tran Cao Hy | Position: Member of the Board |
| 3. Mr. Vu Thanh Danh | Position: Member of the Board |
| 4. Mr. Nguyen Chi Quang | Position: Member of the Board |

❖ **Vote counting supervisor:**

- | | |
|-------------------------|----------------------------|
| 1. Ms. Nguyen Minh Hang | Position: Chief Supervisor |
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❖ **Secretary Board:** Mr. Ngo Anh Tai – Person in charge of corporate governance

C. Purpose of collecting opinion and voting issues to pass the Resolution:

- **Issue 01:** Approve the Proposal No. 02/TTr-HĐQT dated 16th October 2024 of Board of Directors on collecting shareholders' written opinion regarding amendment of the time to pay 2023 dividends in cash to shareholders of Power Engineering Consulting Joint Stock Company 4.

- **Issue 02:** Approve the Draft of Resolution of General Meeting of Shareholders (*By solicitation of written opinion*).

D. Statistics on number of shareholders to get opinions:

- Number of Letter of shareholders' opinions ("Vote") issued: 822, representing 19,781,493 voting shares, equivalent to 100% of the total number of voting shares.

- Total number of Votes sent to the Company : 117, representing 14,945,634 voting shares, accounting for 75.5536% of the total number of voting shares. In which:

+ *Number of valid votes: 115, representing 14,945,548 voting shares, accounting for 75.5532% of the total number of voting shares;*

+ *Number of invalid votes: 02, representing 86 voting shares, accounting for 0.0004% of the total number of voting shares.*

- As of 12:00 on 26th October 2024, the Company has received shareholders' votes sent to the Company by the following methods:

+ *Total number of votes sent by Post: 117, representing 14,945,634 voting shares, accounting for 75.5536% of the total number of voting shares.*

+ *Total number of votes sent by Fax or Email: 0, representing 0 voting shares, accounting for 0% of the total number of voting shares.*

+ *Total number of votes sent by other methods: 0, representing 0 voting shares, accounting for 0% of the total number of voting shares.*

E. Voting result:

1. Issue 01: Approve the Proposal No. 02/TTr-HĐQT dated 16th October 2024 of Board of Directors on collecting shareholders' written opinion regarding amendment of the time to pay 2023 dividends in cash to shareholders of Power Engineering Consulting Joint Stock Company 4.

- **Total number of valid votes:** 115, representing 14,945,548 voting shares, accounting for 75.5532% of the total number of voting shares, in which:

+ Total number of approval votes: 111, representing 14,944,783 voting shares, accounting for 75.5493% of the total number of voting shares.

+ Total number of disapproval votes: 0, representing 0 voting shares, accounting for 0% of the total number of voting shares.

+ Total number of abstention votes: 04, representing 765 voting shares, accounting for 0.0039% of the total number of voting shares.

- **Total number of invalid votes:** 02, representing 86 voting shares, accounting for 0.0004% of the total number of voting shares.

2. Issue 02: Approve the Draft of Resolution of General Meeting of Shareholders (By solicitation of written opinion).

- **Total number of valid votes:** 115, representing 14,945,548 voting shares, accounting for 75.5532% of the total number of voting shares, in which:

+ Total number of approval votes: 111, representing 14,944,783 voting shares, accounting for 75.5493% of the total number of voting shares.

+ Total number of disapproval votes: 0, representing 0 voting shares, accounting for 0% of the total number of voting shares.

+ Total number of abstention votes: 04, representing 765 voting shares, accounting for 0.0039% of the total number of voting shares.

- **Total number of invalid votes:** 02, representing 86 voting shares, accounting for 0.0004% of the total number of voting shares.

F. Conclusion:

Pursuant to Clause 2, Article 148 of the Law on Enterprises and Clause 2, Article 21 of the Charter of Power Engineering Consulting Joint Stock Company 4;

Based on the voting results, the General Meeting of Shareholders approved the following issues:

- **Issue 01:** Approve the Proposal No. 02/TTr-HĐQT dated 16th October 2024 of Board of Directors on collecting shareholders' written opinion regarding amendment of the time to pay 2023 dividends in cash to shareholders of Power Engineering Consulting Joint Stock Company 4 with the approval rate of 75.5493%.

- **Issue 02:** Approve the Draft of Resolution of General Meeting of Shareholders (By solicitation of written opinion) with the approval rate of 75.5493%.

This minutes is made in 02 copies at 16:00 on 26th October 2024. Vote counting committee and vote counting supervisor are responsible for the truthfulness and accuracy of the vote counting minutes.

FULL NAME, SIGNATURE OF VOTE COUNTING COMMITTEE, VOTE COUNTING SUPERVISOR AND SECRETARY BOARD

❖ Vote counting committee:	
Mr. Le Cao Quyen	<i>(Signed)</i>
Mr. Tran Cao Hy	<i>(Signed)</i>
Mr. Vu Thanh Danh	<i>(Signed)</i>
Mr. Nguyen Chi Quang	<i>(Signed)</i>
❖ Vote counting supervisor:	
Ms. Nguyen Minh Hang	<i>(Signed)</i>
❖ Secretary Board:	
Mr. Ngo Anh Tai	<i>(Signed)</i>

APPENDIX: LIST OF SHAREHOLDERS PARTICIPATING IN VOTING

Total voting shares: 19,781,493.

No.	Name of Shareholder /Authorized Representative	Number of owning shares	Number of authorized shares	Total number of votes	Percentage % (Total number of votes/ Total number of voting shares)
I. Total number of valid votes		726,160	14,219,388	14,945,548	75.5532%
1	Le Cao Quyen	40,019	5,687,756	5,727,775	28.9552%
2	Tran Cao Hy	11,358	4,265,816	4,277,174	21.6221%
3	Vu Thanh Danh	118,312	4,265,816	4,384,128	22.1628%
4	Nguyen Xuan Phuong	114,005		114,005	0.5763%
5	Vuong Anh Dung	10,338	-	10,338	0.0523%
6	Dong Trinh Hoang	61	-	61	0.0003%
7	Huynh Minh Quang	106	-	106	0.0005%
8	Duong Ngoc Ve	3,122	-	3,122	0.0158%
9	Duong Thi Bich Ha	68	-	68	0.0003%
10	Ho Nam Khanh	500	-	500	0.0025%
11	Kieu Dinh Dung	129	-	129	0.0007%
12	Le Thi Hao	54	-	54	0.0003%
13	Le Van Quy	1,637	-	1,637	0.0083%
14	Le Duc Tho	45,326	-	45,326	0.2291%
15	Nguyen Thi Que Nga	22,934	-	22,934	0.1159%
16	Nguyen Thi Thu Thuy	40	-	40	0.0002%
17	Nguyen Thi Tuong Van	9,599	-	9,599	0.0485%
18	Nguyen Van Hau	32	-	32	0.0002%
19	Nguyen Van Phuoc	89	-	89	0.0004%
20	Tran Van Nhiem	422	-	422	0.0021%
21	Tu Le Tuan	15	-	15	0.0001%
22	Doan Trong Nghia	188	-	188	0.0010%
23	Dang Thanh Tam	44	-	44	0.0002%
24	Le Nam Tien	122	-	122	0.0006%
25	Le Van Phu	694	-	694	0.0035%
26	Luu Tuyet Hung	6	-	6	0.0000%
27	Nguyen Van Anh	13	-	13	0.0001%
28	Nguyen Van Minh	52	-	52	0.0003%
29	Dang Thi Hoai Huong	67	-	67	0.0003%
30	Tran Le Thanh Binh	4,453	-	4,453	0.0225%
31	Bui Thi Bao Ngoc	1,715	-	1,715	0.0087%
32	Nguyen Linh Giang	3,036	-	3,036	0.0153%
33	Nguyen Vu Anh Tho	2,565	-	2,565	0.0130%
34	Nguyen Thi Thanh Hoa	58,636	-	58,636	0.2964%
35	Nguyen Nhu Dong	93,138	-	93,138	0.4708%
36	Ho Tan	1,376	-	1,376	0.0070%
37	Nguyen Thi Nhu Hoa	38	-	38	0.0002%
38	Phan Xuan Thanh	64	-	64	0.0003%
39	Trinh Hong Nhung	95	-	95	0.0005%
40	Vu Truong Giang	3,215	-	3,215	0.0163%

No.	Name of Shareholder /Authorized Representative	Number of owning shares	Number of authorized shares	Total number of votes	Percentage % (Total number of votes/ Total number of voting shares)
41	Le Hoang Thuong	11,845	-	11,845	0.0599%
42	Le Nguyen Tri	29	-	29	0.0001%
43	Le Thi Thuy Hang	52	-	52	0.0003%
44	Nguyen Thi Thu Ha	1,364	-	1,364	0.0069%
45	Tran Quang Tuan Anh	2,343	-	2,343	0.0118%
46	Tran Trung Thanh	787	-	787	0.0040%
47	Nguyen Huu Tho	97	-	97	0.0005%
48	Nguyen Thi Phuong Thao	272	-	272	0.0014%
49	Nguyen Tan Khoa	3,617	-	3,617	0.0183%
50	Nguyen Dang Quang	23,309	-	23,309	0.1178%
51	Nguyen Dang Tra	2,763	-	2,763	0.0140%
52	Pham Van Tho	15	-	15	0.0001%
53	Vo Thi Phuong	8,204	-	8,204	0.0415%
54	Nguyen Trong Khue	19	-	19	0.0001%
55	Tran Khanh Trang	49	-	49	0.0002%
56	Vu Thi Que	3,627	-	3,627	0.0183%
57	Duong Ngoc Bao	2,062	-	2,062	0.0104%
58	Le Trung Nghia	324	-	324	0.0016%
59	Le Tran Quang Hoa	26	-	26	0.0001%
60	Mai Thi Thanh Hoa	1,937	-	1,937	0.0098%
61	Ngo Duc Quoc Huy	4,624	-	4,624	0.0234%
62	Ho Ngoc Long	629	-	629	0.0032%
63	Ho The Quyen	6	-	6	0.0000%
64	Le Hoai Nam	88	-	88	0.0004%
65	Le Viet Dung	133	-	133	0.0007%
66	Le Van Thien	57	-	57	0.0003%
67	Nguyen Thi Thanh Mai	1,538	-	1,538	0.0078%
68	Nguyen Dinh Truong	32	-	32	0.0002%
69	Pham Van Duc	3	-	3	0.0000%
70	Truong Hoai The Tuyen	14,743	-	14,743	0.0745%
71	Tran Manh Trung	96	-	96	0.0005%
72	Tran Trong Duc	300	-	300	0.0015%
73	Tran Dang Ha	33	-	33	0.0002%
74	Vo Quang Canh	154	-	154	0.0008%
75	Dinh Thi Lieu	470	-	470	0.0024%
76	Doan Le Phung Hieu	2,552	-	2,552	0.0129%
77	Nguyen Thanh Hoang	3,878	-	3,878	0.0196%
78	Nguyen Thi Ha	123	-	123	0.0006%
79	Phan Van Luan	13	-	13	0.0001%
80	Le Minh Toai	7,880	-	7,880	0.0398%
81	Le Thi Hoang Ngoc	24,283	-	24,283	0.1228%
82	Mai Van Lan	3	-	3	0.0000%
83	Nguyen Minh Duc	58	-	58	0.0003%
84	Nguyen Van Vien	4,316	-	4,316	0.0218%

No.	Name of Shareholder /Authorized Representative	Number of owning shares	Number of authorized shares	Total number of votes	Percentage % (Total number of votes/ Total number of voting shares)
85	Vu Van Mui	116	-	116	0.0006%
86	Nguyen Huong Thuy	90	-	90	0.0005%
87	Nguyen Thi Cuong	644	-	644	0.0033%
88	Nguyen Van Phuc	108	-	108	0.0005%
89	Huynh Ngoc Em	4,089	-	4,089	0.0207%
90	Pham Van Vinh	5	-	5	0.0000%
91	Pham Xuan Hung	125	-	125	0.0006%
92	Hoang Van Huan	1,800	-	1,800	0.0091%
93	Le Hong Viet	132	-	132	0.0007%
94	Lê Van Tien	918	-	918	0.0046%
95	Nguyen Duc Hung	2,044	-	2,044	0.0103%
96	Tran Ngoc Phu	125	-	125	0.0006%
97	Tran Ngoc Thang	8	-	8	0.0000%
98	Vo Hoang Tu Son	52	-	52	0.0003%
99	Nguyen Duy Hung	5	-	5	0.0000%
100	Nguyen Van Quoc Nam	33	-	33	0.0002%
101	Pham Van Lai	107	-	107	0.0005%
102	Bui Thi Hanh	4,139	-	4,139	0.0209%
103	Cao Xuan Hien	44	-	44	0.0002%
104	Ho Linh Vu	69	-	69	0.0003%
105	Le Van Loi	35	-	35	0.0002%
106	Nguyen Viet Tien	11,777	-	11,777	0.0595%
107	Phan Trong Thuy	5	-	5	0.0000%
108	Tang Tan Thach	2	-	2	0.0000%
109	Doan Duc Phi Vu	129	-	129	0.0007%
110	Nguyen Xuan Phuong	26	-	26	0.0001%
111	Tran Le Thanh Le	2	-	2	0.0000%
112	Tran Quoc Nguyen	5,324	-	5,324	0.0269%
113	Nguyen Huu Chinh	1,173	-	1,173	0.0059%
114	Nguyen Thi Chinh	12,538	-	12,538	0.0634%
115	Trinh Xuan Lu	4,060	-	4,060	0.0205%
II. Total number of invalid votes		86	-	86	0,00044%
1	Nguyen Huy Han	7	-	7	0.00004%
2	Nguyen Khac Tuan	79	-	79	0.00040%